

Library Foundation of Hillsboro
VOLUNTEER BOARD MEMBER AND ADVISORY COUNCIL
VOLUNTEER HOURS FOR _____

Please record your activities and hours throughout year: _____ for both service and Foundation functions. This data is used for mandatory reporting that maintains the Foundation's tax-exempt status.

Number of Foundation Support Events

Activities you participated in that were devoted to business and affairs of the Foundation, such as meetings, social events, training seminars, officer duties, etc.

Foundation Support Hours

Number of hours spent on events. Include hours spent attending, organizing, planning and working events. Include hours used for travel time.

NAME:

Month	Hours	Function
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Total:

Please turn in the completed form to the Foundation Office.